

## PUBLIC SAFETY & SECURITY DEPARTMENT Security Identification Badge

Individuals requesting a new, renewal or a replacement SIDA badge are required to complete the Security Identification Badge Form. This form is available on the airport website at <a href="https://www.mitchellairport.com">https://www.mitchellairport.com</a>, the MKE Badging Office, or from your Company Authorized Signatory.

<u>NOTE:</u> The Authorized Signatory will complete the <u>Authorized Signatory Section</u> on the Security Identification Badge Form.

\*\*All required items must be filled out and any incomplete forms will not be accepted and deemed invalid for processing.

## **INSTRUCTIONS:**

- \* **SECTION I Applicant Information.** The applicant and authorized representative will completely fill out this section. All required information must be filled out.
- \* **SECTION II Disqualifying Crimes.** The applicant is required to read and sign if not convicted of offences listed.
- \* **SECTION III Applicants Training of Security Responsibility.** The applicant is required to read, and sign upon agreement.
- \* **SECTION IV TSA Privacy Act Notice.** The applicant is required to read, and sign upon agreement.
- \* **SECTION V Applicant Certification.** The applicant is required to read, and sign upon agreement.

Upon completion of the form. The applicant will take the form to the MKE Badging Office.

## **DON'T FORGET**

## Requirements to take with you to the MKE Badging Office.

- 1. Security Identification Badge Form.
- 2. Two acceptable forms of IDs (refer to US Department of Homeland Security Form I-9)
- 3. Completed Online Questionnaire.